



## 2017 AGE in the Arts Awards Application

Thank you for applying for the 2017 AGE in the Arts Awards!

Please review and answer each of the following items.

### AGE in the Arts Award Applicant Eligibility Checklist:

- Not-for-profit, professional theatre company
- Current 501(c)(3) tax-exempt status in state of Oregon
- Located in Portland-metro area, Portland, Oregon
- Present no fewer than 3 fully staged shows per season
- Have presented at least 3 seasons of 3 or more fully staged shows prior to application deadline



### Company Information

Name of theatre company:

Year established:

Federal Tax ID/EIN:

Mailing address:

City:

State:

Zip:

Street address (if different):

City:

State:

Zip:

Phone:

Email:

Website:

Name of Artistic Director (or equivalent):

Name of Managing Director (or equivalent):

Name and title of contact completing application:

Phone Number:

Email:

Mission Statement: *(Please keep response under 600 characters.)*

## Age and Gender Equity Data

Please provide the following data for the last and current seasons and upcoming season as available (3 seasons total).

### Season Information

- Season start-end dates
- Total numbers of actors, directors and playwrights each season

Season 1  
Last:

Season 2  
Current:

Season 3  
Upcoming:

Total number of actors cast under 25?  
Number of female actors cast under age 25?  
% of female actors cast under 25?

Total number of actors cast age 25-44?  
Number of female actors cast age 25-44?  
% of female actors cast age 25-44?

Total number of actors cast age 45-60?  
Number of female actors cast age 45-60?  
% of female actors cast age 45-60?

Total number of actors cast age 60+?  
Number of female actors cast age 60+?  
% of female actors cast age 60+?

Total number of actors cast in lead roles?  
Number of female actors cast in lead roles?  
% of female actors cast in lead roles?

Total number of leads age 60+?  
Number of female lead actors age 60+?  
% of female lead actors age 60+?

Total number of playwrights?  
Number of female playwrights?  
% of female playwrights?

Total number of directors?  
Number of female directors?  
% of female directors?

Total number of equity contracts?  
Number of equity contracts awarded to female actors?  
% of female actors awarded equity contracts?

## Company Data

- Total numbers of leadership, staff and volunteers

Number of board members?

What % are female?

Number of full-time paid staff?

What % are female?

Number of part-time paid staff?

What % are female?

Number of volunteers?

What % are female?

## Achieving Gender Equity *(Please keep responses under 900 characters.)*

AGE is a social justice organization that advances equity for women across the lifespan in theatre. Why is your theatre company best suited to receive the AGE in the Arts Award? What progress has been made in your company towards achieving gender equity?

What areas need improvement and how will this be addressed in the next 12 to 18 months?

How does your company practice equity, diversity and inclusion for all women, including older women, women of color, trans women, and women with disabilities?

How does your company raise awareness of microaggressions and violence against women both in the content of plays and in the work environment?

Does your theatre company have a written policy for protecting women from discrimination and sexual harassment in the workplace? Yes / No  
How are actors protected from retribution for making a report? Please be specific about policies, practices that are in place.

Does your company do systematic training for discrimination, bias, micro aggressions, sexual harassment and creating a non-hostile environment in the workplace? Yes / No      Date of last training:

How is gender equity, misogyny, and ageism addressed with your theatre patrons?

Does your company leadership collaborate with other organizations to advance gender equity? Which organizations? What specific outcomes are achieved from these collaborations?

Is your artistic leadership interested in participating in quarterly round table discussions about intersectional gender equity hosted by AGE? Yes / No

**Additional Comments** *(Please keep response under 900 characters.)*

Please identify any special information pertaining to your theatre company's mission or programming that you want considered in reviewing your application.

**Application Attachments**

Please include copies of the following supporting materials in PDF format with your application:

- Brief summary of company history including date organized
- Copy of 501(c)(3) IRS Determination letter
- Current season operating budget
- Two letters of support: Board of Directors (1), top artistic leadership (1)

NOTE: Award semi-finalists will be asked to provide print materials for the last and current season, and names of plays/playwrights for the upcoming season prior to the site review.

**Award Reporting, Evaluation & Acknowledgement**

Mid-grant report required January 15, 2018. Final report due June 30, 2018.

AGE in the Arts Awards recipient(s) will recognize Age and Gender Equity in the Arts support in all printed and digital marketing materials for the upcoming season, using the AGE logo as space permits.

Recipients will provide Age and Gender Equity in the Arts two to four (2-4) complimentary season passes which will be used by AGE to observe the upcoming season and verify the information presented in the application.

**Email completed application form and supporting documents in PDF format to  
[info@ageinthearts.org](mailto:info@ageinthearts.org)**

**ALL APPLICATION MATERIALS MUST BE RECEIVED BY EMAIL BY 5:00PM MAY 1, 2017**

**Please contact AGE with any questions in advance of the submission deadline**

Name/title of top staff

---

Signature

---

Date

Name/title of Board representative

---

Signature

---

Date

**PLEASE REVIEW ALL INFORMATION ABOVE PRIOR TO APPLICATION SUBMISSION**

**SAVE AND SUBMIT APPLICATION IN PDF FORMAT ALONG WITH SUPPORTING DOCUMENTS  
BY 5:00PM MAY 1, 2017 TO: [info@ageinthearts.org](mailto:info@ageinthearts.org)**

**SAVE A COPY OF COMPLETED APPLICATION FOR YOUR PERSONAL REFERENCE**

**Age & Gender Equity in the Arts**

[www.ageinthearts.org](http://www.ageinthearts.org)

[info@ageinthearts.org](mailto:info@ageinthearts.org)