



# Age & Gender Equity in the Arts

## 2017 AGE in the Arts Awards Application Guidelines

The AGE in the Arts Awards  
Eligibility  
Dates & Deadlines  
Application Process & Instructions  
Reporting, Evaluation & Acknowledgement  
Additional Information

[www.ageinthearts.org](http://www.ageinthearts.org)

**Welcome!** We invite you to join Age and Gender Equity in the Arts (AGE) in finding creative and sustainable solutions that advance equity for women throughout the life span in the theatre arts.

AGE will accept applications for the 2017 AGE in the Arts Awards submitted according to the guidelines found here and on our website at [www.ageinthearts.org](http://www.ageinthearts.org).

**Please carefully review all of the following information before applying.** Questions not answered here or on our website, may be addressed to us at [info@ageinthearts.org](mailto:info@ageinthearts.org) or directly to staff contacts noted at the end of this document.

**The 2017 AGE in the Arts Awards application window is March 20-May 1, 2017.**

Visit our website for application submission instructions and to download our application form.

### **The AGE in the Arts Awards**

Women make up 52% of the population. Women comprise 68% of the audience for American theatre. Yet women are significantly underrepresented in the theatre. The AGE in the Arts Awards recognize theatre companies that are committed to gender equity for women of all ages in their programming, leadership and casting.

### **Eligibility**

Age and Gender Equity in the Arts will grant awards ranging from \$5,000 to \$20,000 (2017 Awards totaling \$30,000), to selected organizations that also meet the following eligibility requirements based on the current and upcoming seasons:

- Not-for-profit, professional theatre company
- Current 501(c)(3) tax exempt status in state of Oregon
- Located in Portland-metro area, Portland, Oregon
- Present no fewer than three fully staged shows per season
- Have produced at least three seasons of three or more fully staged shows prior to application deadline

AGE will only consider applications:

- received by 5:00pm on the closing date of May 1, 2017
- submitted as per instructions and on the downloadable AGE in the Arts Awards application form
- that are complete

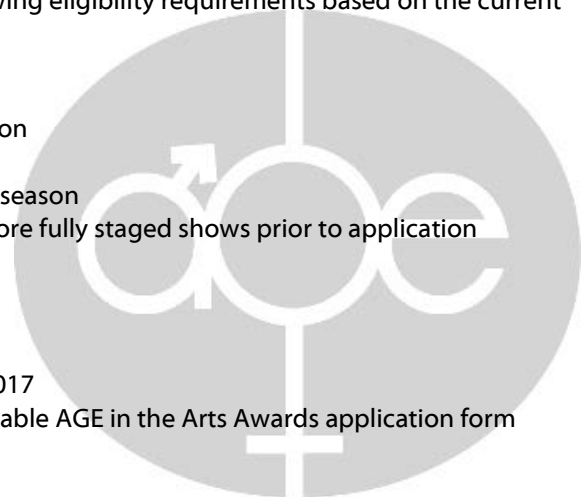
### **Dates & Deadlines**

**March 20, 2017** AGE in the Arts Awards window opens

**May 1, 2017, 5:00pm** Application closing date

**June 3, 2017** In-person semi-finalist interviews with representatives of AGE in the Arts Awards selection committee

**June 2017** Completion of review process, AGE in the Arts Awards finalists announced



AGE in the Arts  
Awards

## **Application Process & Instructions**

The 2017 AGE in the Arts Awards application form is available online beginning March 20 and will be accepted through May 1, 2017.

**Applications must be completed and submitted along with required supporting documents via email to [info@ageinthearts.org](mailto:info@ageinthearts.org) by 5:00pm May 1, 2017.**

**VISIT [WWW.AGEINTHEARTS.ORG](http://WWW.AGEINTHEARTS.ORG)  
TO DOWNLOAD AN APPLICATION**

## **Application Review**

Applications will be reviewed and scored by a selection committee from Portland and cities across the US. Reviewers have been invited by AGE to participate based on their affiliation with theatre arts and their interest in DEI (diversity, equity, and inclusion).

The Award selection process involves a rigorous multi-phase review that includes independent scoring, in-person interviews, and a final collaborative analysis of the applications.

Each reviewer will independently score and rank order applications based on their assessment of the applicant's commitment to sustainable, structural, and systemic gender balance in their theatre company.

## **Criteria**

Applicants will be evaluated based on their organization's efforts to:

- Advance equity for women across the lifespan in play selection, casting and directing
- Address age and gender equity as it relates to diversity and inclusion
- Raise awareness of the manifestation of microaggressions and gratuitous violence against women in the performing arts
- Implement policies that protect women from discrimination and unwanted sexual/physical encounters in the workplace
- Involve artistic leadership in collaborations and community engagement that promote equity for women across the lifespan in the performing arts

Semi-finalists from among AGE in the Arts Awards applicants will be determined based upon the selection committee's ratings. Additional supporting materials may be requested from semi-finalists.

**Semi-finalist interviews with representative members of the AGE in the Arts Awards selection committee will take place Saturday, June 3.** Following final recommendations from the selection committee, the AGE Board will have final approval of the 2017 AGE in the Arts Awards.

Finalists will be notified in June 2017.

## **Required Documentation**

Please be prepared to submit the following supplemental materials in addition to your application form:

- Brief summary of company history including date organized
- Copy of 501(c)(3) IRS Determination letter
- Current season operating budget
- Two letters of support: Board of Directors (1), top artistic leadership (1)

Award semi-finalists will be asked to provide print materials for the last and current season, and names of plays/playwrights for the upcoming season prior to the site review.

### **Reporting, Evaluation & Acknowledgement**

One mid-award period report will be required January 15, 2018. A final report will be due May 31, 2018.

AGE in the Arts Awards recipients will acknowledge Age and Gender Equity in the Arts support in all printed and digital marketing materials for the upcoming season, using the AGE logo as space permits.

Recipient(s) of AGE in the Arts Awards will also be asked to provide Age and Gender Equity in the Arts two to four (2-4) complimentary season passes which will be used by AGE to observe the upcoming season and verify the information presented in the application.

### **Additional Information**

The total amount of AGE in the ARTS Awards granted each year will be determined by available funds. AGE may, at its discretion, limit the amount and number of awards.

The AGE in the Arts Awards application materials will be made available in alternate print formats upon request.

### **Contact AGE**

Please contact us directly in advance of the submission deadline if you have questions or need technical assistance.

[info@ageinthearts.org](mailto:info@ageinthearts.org)

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Visit [www.ageinthearts.org](http://www.ageinthearts.org) to learn more about the History, Mission and Objectives of Age and Gender Equity in the Arts.